

GUIDELINES FOR STD. X STUDENTS FOR FILLING HSC ONLINE ADMISSION FORM

- I. All information regarding the admission process will be provided in the booklet & on the website www.mumbai11thadmission.net *(currently not available and expected by May 2018)*
- II. Those aspiring to get admission in **Minority quota, In House quota, Management quota** etc also have to fill the Part I (Registration Form) and Option form. Those who do not register will be out of the admission process. Also those who are taking admission in **Integrated colleges** have to also participate in this online process.

In short each and every student seeking admission in HSC has to participate in this online process.

Step-1

- Candidates seeking admission in State Board FYJC will need to purchase a FYJC admission booklet from the school office. *(as soon as these become available the school will send an email to Parents)*
- Read the booklet carefully.
- The online admission form will be available on website-www.mumbai11thadmission.net
- Candidates can login using the unique application ID and password provided in the FYJC admission booklet. If the login id and password is not sealed, then change the booklet.
- Change your password. Choose security questions and give answers to them. However retain the original password mentioned in the booklet till the end of the admission process.

Step-2:

- Certificates of Caste, Physically Handicapped, LD/ADHD and Sports should be according to the formats given in the booklet and certified by the mentioned authorities for verification.

Step-3: To get the completely filled 'Registration Form' submitted online through the school's login

- Read the details in the pages that follow about how to fill in this form.
- Fill the form online and Click 'Confirm' from your end. (DO NOT take a print and bring to the school before the school submits it online. The form will show 'Pending' status at this stage.)
- Then visit the school with your booklet along with original password, Marksheet & relevant verified certificates. *(dates and room will be emailed in June 2018)*
- School will verify and approve submission of Registration form. Once school submits it, then the status will change to 'Approved'. The form may then be printed.

NOTE –

- As soon as you login, change the password, give mobile no., security que, ans etc and take a printout.
- Retain your original login id and password till the end of the admission process. Because when your form is reset, the password gets changed to the original one mentioned in the booklet. You can fill the registration form again using this original password.
- If the booklet is faulty, it can be exchanged at the Guidance Centre. **Refer to the booklet for Guidance Centre for our area**
[Come with your FYJC admission booklet & relevant verified certificates every time you visit the school.
- **Caution:** If any errors are done by you in the form, then they can be rectified through the Principal's Login only.

How to fill in the Registration Form?

Please save and proceed and OK from time to time.

Applicant's School Area – **MMR**

Applicant Status– **Fresher**

(If student has passed Std X in the year 2017 and is applying now, then he / she must tick the option 'Previously Passed')

Code of Last school attended – ICSE – MUOB162

IGCSE – MUOB169

School's UDISE No. – ICSE – 27230700182

IGCSE - 27230700199

Seat Number – refer to your Marksheet. **Enter your Unique ID(7-digit) number. Do not enter your Index number.**

Date of Birth – Enter in DD MM YY format

Student's Name – Enter as given in the marksheet.

Mother's Name – **Type mother's name as is given in the marksheet (word to word)**

Board of Exam – **ICSE**

Year of Exam – **2018**

Month – **March**

Area – *If the exact name of your area is not mentioned in the choices in the drop box select the area closest to your residence.*

Address for Correspondence - **District – Mumbai Suburban**

State: Maharashtra

Taluka: Borivali

Guidance Centre- to be chosen as per student's residence.

Help Centre – Gundecha Education Academy

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Earthquake of Project affected? – Choose NO

- ✓ Candidates should fill the Registration form at home. Candidates to bring **verified certificates to the School.**
- ✓ The school will approve your Form through the Principal's login only after checking your verified certificates [cultural, arts and sports] and **Submit** the Form.

Certificates wrt Sports category – Candidate must approach the Suburban District Sports Officer – Physical Education College Campus, Akurli Rd, Hanuman Nagar, Kandivali (E). Refer to the admission booklet for format of certificate. (If won National Level tournaments in classes VIII, IX & X)

Are you a ward of a Freedom Fighter or Servicemen and Ex-Servicemen?

If you are ticking Wards of **Freedom Fighter option** then you will have to submit Collector's certificate (**Office at Bandra or VT**) mentioning the name of the freedom fighter and stating that the person is a freedom fighter and the student is his nominee.

Other documents are useless if the above certificate is not submitted.

If you are ticking Wards **Servicemen and Ex-Servicemen option** you need to produce–

For Servicemen – Certificate issued by District Sainik Board. Also Rank should be mentioned.

For Ex-Servicemen – Service certificate and copy of Identity Card

Note – Only wards of Servicemen and Ex-Servicemen (Army, Navy & Airforce) can avail this option.

Wards of Civilians under Defense establishment CANNOT tick this option.

For Handicapped category (Divyang Category) Hearing Disability Category –

Obtain certificate from Civil/Municipal Hosp. or Sion Hospital. LD/ADHD can also apply in this category. (Disability should be minimum 40% and above. The certificate should state the extent of disability)

Caste certificate should be issued by the **competent authority of Maharashtra only**. Certificates certified by other states are not valid. You may tick the Reservation category (claiming caste other than Open) only if -

- a) The school General Register / your leaving Certificate is having that caste mentioned in it. Or You may produce the caste certificate at the time of submitting your form from School's login. Otherwise tick the Open category.
- b) Certificate of another member from the student's family is NOT accepted.

Father, **transferred from outside into Maharashtra (Government Employee)** can seek admission for his child if has been transferred into Maharashtra after 1st October 2017 and only if the **Father has shifted but child hasnot.**)

Pointers while filling the form:

- You may enter out of 600 or (Best 5 ->Group I + Group II i.e. out of 500) whichever is greater. Best 5 option is Not Applicable if you have ticked 'Previously Passed'. Best 5 is applicable only to students of SSC and ICSE.
- To apply in Science stream, student should have passed in Science.
- If students has **not taken Maths**, He can apply for Science but **ONLY FOR GENERAL SCIENCE**.
- IGCSE – English + 4 subjects. If applying for science stream – Maths and Science subjects mandatory. 1st Language should be English.
- **Students can apply for ONLY 1 Stream** out of the 4 streams – Science, Commerce, Arts and HSC Vocational (MCVC).
- **Students may choose Either General Science OR Bifocal Science OR General Commerce OR Bifocal Commerce.**

(For admission to Bifocal, a separate admission schedule will be displayed on the website.)
Students should go online to see Names of colleges offering Bifocal courses.

- HSC Vocational subjects are – English, II Language(Hindi/Marathi/ Urdu), EVS,Physical Education, Foundation Course, Vocational Papers I, II and III including practicals. These passouts may join BA, B.Com. courses or undergo training in industries and start their own setups.
- The college allotted to you may be in the order of merit / colleges selected by you/stream preferred by you/ areas preferred by you/ closest area as per the PIN Code of your residence.

On Declaration of Merit List –

- i) As soon as the merit list is out, take admission in the college offered by paying Full Fees and submitting the printed form, Original School Leaving Certificate, Original Marksheet and other original certificates and relevant documents within the stipulated period.
- ii) Minority, Management etc quota admissions will take place in zero hour i.e. before the 1st merit list is out. Students will have to secure admission there. Student will have to produce his Form / Login no. while taking admission.
- iii) There is NO betterment option like in the previous years.
- iv) Merit list will be prepared purely on merit and colleges preferred by the student.
- v) There will be 4 merit lists (Once a week).
- vi) If the student gets the first preference mentioned in the form, then he/she has to compulsorily pay full fees, submit original Marksheet, Leaving certificate and other relevant documents and secure admission in that college. Otherwise he/she will be out of the admission process.
- vii) If the student gets a college in 2nd preference onwards and does not want to take admission in that college, the student has choice to take admission by paying full fees and submitting all original documents OR to not secure admission in that college and wait for the next merit list.
- viii) During the waiting period, the student may change college preferences as well as the stream in the form if desired. Changing form is not mandatory. If the student does not change the preferences, then the original college preferences (ie. The 1st Form) will be considered. But there is NO guarantee that he/she will get the college of higher preference or same preference for which he/she had not secured admission and waited for next merit list.
- ix) No Provisional admissions will be given.

Eligibility Certificate*(needed for candidates changing the Board)*

- Collect the Eligibility form from the college where you have secured admission and submit it there itself.
- If the college does not provide the Eligibility form then you may obtain it from the Dept. of Education, Vashi.
Address – The Divisional Secretary, Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai Divisional Board, Plot No. 27 & 28, Sector 16-A, Vashi, New Mumbai – 400 703
Tel No.- 27881075 / 77, 27810088, 27660945
Bus No. 524 from Borivali Stn.
- The Eligibility form is to be submitted after the admission is secured.

On another note, it has become difficult to get admission into a college of our choice. Also there is a lot of anxiety in the waiting period till the declaration of merit list.

To avoid this, those aspiring to become Engineers, may explore the option of pursuing Diploma courses and then securing admission to 2nd year in degree colleges. It takes the same amount of time as would be required to complete FYJC and SYJC and then 4 years of the engineering course.

Maharashtra State Board of Technical Education has revised their curriculum. They have introduced new short term Diploma Courses (Semester as well as Full time pattern) – Some of them are –

- Architecture
- Building Construction
- IT
- Industrial Security
- Management
- Beautician
- Paramedical
- Tourism
- Fashion Designing
- Insurance
- Foundry Technology
- Liquor Technology

Curriculum is based on 'Outcome Base Education'. More weightage is given to Skill, Industry and Entrepreneurship. This scheme is called 'I' Scheme. Another feature is that their exams are held online.

Kindly refer to their website www.msbt.org.in for further details.